

Membership and Terms of Reference for 2020/21

Purpose

For discussion.

Summary

This report outlines the terms of reference and membership for the LGA's Children and Young People Board for the 2020/21 meeting cycle. The report also identifies outside bodies to which the Board is asked appoint for the 2020/21 meeting cycle.

Recommendations

The Children and Young People Board is asked to:

1. Formally note the membership of the Board for 2020/21 at **Appendix A**;
2. Agree the appointments to Outside Bodies for 2020/21 at **Appendix B**;
3. Agree the Board's Terms of Reference for 2020/21 at **Appendix C**;
4. Formally note the list of Board dates for 2020/21 at **Appendix D**;
5. Identify a Member to be the Equalities Advocate for the Board; and
6. Receive appropriate feedback from members representing the Board on outside bodies over the previous meeting cycle.

Action

Officers to inform outside bodies of any changes in, or confirm continuation of LGA representatives.

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Membership and Terms of Reference for 2020/21

1. Members are asked to formally note the membership and the Board's Lead Members for 2020/21 (as detailed in **Appendix A**). Members are invited to agree the appointments to Outside Bodies for 2020/21. Members are also invited to agree the Board's terms of reference for this year (attached as **Appendix C**). In addition Members are asked to note the meeting dates for the 2020/2 cycle (attached as **Appendix D**).

CYP Equalities Advocate

2. This year the Executive Advisory Board have asked each Board to identify a member to be an Equalities Advocate within each Board to raise the profile of any equalities issues within that Board's workstream. The advocates will work together to coordinate the messaging across the organisation and to report back to the Executive Advisory Board.

CYP outside body appointments

3. The LGA benefits from a wide network of member representatives on outside bodies across all Boards. These appointments are reviewed on an annual basis across the Association to ensure that the aims and objectives of the outside bodies remain pertinent to the LGA. A database for centrally recording all the information relating to appointments is held by the Member Services team.
4. Further details regarding the outside bodies can be found in the table at **Appendix B**, which lists the organisations to which the Board will appoint member representatives for the 2020/21 meeting cycle.
5. The current appointments to outside bodies is set out below. The Board is asked whether it wishes to reconfirm these appointments.

5.1 As Cllr Ford is no longer a CYP Board member, there is a vacancy on the Asylum, Migration and Refugee Task Force. In line with proportionality this would go to the Independent Group if membership of the other bodies is reconfirmed.

Current outside bodies	Current post holder
Children's Improvement Board	Chair, Cllr Judith Blake (Labour)
Adoption and Special Guardianship Leadership Board	Cllr Susie Charles (Conservative)
National Youth Agency	Cllr Mark Cory (Liberal Democrat)
LGA's Asylum, Migration and Refugee Task Group	Vacant (Previously Cllr Gillian Ford (Independent))

Financial Implications

6. There are no substantial financial implications arising directly from this report. Reasonable travel and subsistence costs will be paid by the LGA for expenses incurred by a member appointee, whilst carrying out a representative role on an outside body on behalf of the LGA.

**Appendix A – Children & Young People Board – Membership
2020/21**

Councillor	Authority
Conservative (7)	
Cllr Teresa Heritage (Vice Chairman)	Hertfordshire County Council
Cllr Susie Charles	Lancashire County Council
Cllr Matthew Golby	Northamptonshire County Council
Cllr Roger Gough	Kent County Council
Cllr Dick Madden	Essex County Council
Cllr Laura Mayes	Wiltshire Council
Cllr Patrica Ann Bradwell OBE	Lincolnshire County Council
Substitutes	
Cllr James Hockney	London Borough of Enfield
Cllr Warren Whyte	Buckinghamshire County Council
Cllr Mark Sutton	Staffordshire County Council
Labour (7)	
Cllr Judith Blake (Chair)	Leeds County Council
Cllr Rachel Eden	Reading Borough Council
Cllr Sara Rowbotham	Rochdale Metropolitan Borough Council
Cllr James Beckles	Newham London Borough Council
Cllr Imran Khan	Bradford Metropolitan District Council
Cllr Alisa Fleming	London Borough of Croydon
Cllr Lesley Williams MBE	Gloucestershire County Council
Substitutes	
Cllr Eamonn O'Brien*	Bury Council
Cllr Helen Godwin	Bristol City Council
Cllr Milli Patel*	Brent Borough Council
Liberal Democrat (2)	
Cllr Lucy Nethsingha (Deputy Chair)	Cambridgeshire County Council
Cllr Mark Cory	Colchester Borough Council
Substitutes	
Cllr Ed Maxfield*	Norfolk County Council

Cllr Nick Cott	Newcastle upon Tyne City Council
Independent (2)	
Cllr Julie Fallon (Deputy Chair)	Conwy County Borough Council
Cllr Judy Jennings	Epping Forest District Council
Substitutes	
Cllr Charlie Hull*	South Somerset District Council
Cllr Kevin Etheridge	Caerphilly County Borough Council
Cllr Julian Dean*	Shropshire Council

**indicates new appointee for 2020/21 meeting cycle*

Appendix B – Outside Bodies

Please see below details regarding outside bodies to be appointed by the Board:

Organisation / contact details	Background	Representatives	LGA Contact Officer
<p>National Youth Agency</p> <p>Contact: Jaede Todner</p> <p>Email: jaedet@nya.org.uk</p>	<p>The Agency aims to advance youth work to promote young people’s personal and social development, as well as their voice, influence and place in society.</p>	<p>1 position</p>	<p>Louise Smith, Senior Adviser</p> <p>louise.smith@local.gov.uk</p>
<p>Adoption and Special Guardianship Leadership Board</p> <p>Contact: Maria Atkins (Business Support Officer)</p> <p>Email: maria.atkins@cva.org.uk</p>	<p>The ASGLB was jointly developed by Government, local authorities and the voluntary sector to provide national leadership to the adoption system, improve its performance and tackle the key challenges it currently faces.</p>	<p>1 position</p>	<p>Louise Smith, Senior Adviser</p> <p>louise.smith@local.gov.uk</p>
<p>Children’s Improvement Board</p>	<p>The CIB is a partnership between the LGA, the Association of Directors of Children’s Services (ADCS), the Society of Local Authority Chief Executives (SOLACE) and the Association of Independent LSCB Chairs (AILC), bringing together senior political and</p>	<p>1 position</p> <p>(Advised that the Chair is appointed to this position).</p>	<p>Clive Harris, Senior Adviser</p> <p>clive.harris@local.gov.uk</p>

	officer leadership to consider issues related to performance and improvement in children's services.		
<p>LGA Asylum, Refugee and Migration Task Group</p> <p>Contact: Fatima De Abreu (Member Services Assistant)</p> <p>Email: Fatima.DeAbreu@local.gov.uk</p>	<p>LGA policy in this area is led by the LGA Asylum, Refugee and Migration Task Group, made up of regional member and strategic migration partnership representation covering all of the English regions, Northern Ireland, Wales and Scotland.</p> <p>Cllr Gillian Ford, previous Deputy Chair of the Children and Young People Board, was a member of the Task Group, which reports to the CYP and the Community Wellbeing Boards.</p> <p>The Task Group will continue to push for clearer alignment between and sustainable levels of funding for all the programmes that resettle asylum seekers and refugees to minimise the pressures on local authorities, local communities and vulnerable individuals.</p>	1 position	<p>Louise Smith, Senior Adviser</p> <p>louise.smith@local.gov.uk</p>

Appendix C – Terms of Reference: Children and Young People Board

1. The purpose of the Children and Young People Board is to engage with and develop a thorough understanding of the issues within its brief and how legislation does or could affect councils and their communities. The Board's brief is to provide strategic oversight of all the LGA's policy and improvement activity in relation to the wellbeing of children and young people, including education and social care.
2. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
3. The Children and Young People Board's responsibilities include.
 - 3.1. Ensuring the priorities of councils are fed into the business planning process.
 - 3.2. Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying campaigns, research, and improvement support in the context of the strategic framework set by Improvement & Innovation Board and events and linking with other boards where appropriate.
 - 3.3. Sharing good practice and ideas to stimulate innovation and improvement.
 - 3.4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
 - 3.5. Building and maintaining relationships with key stakeholders.
 - 3.6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
 - 3.7. Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
4. The Children and Young People Board may:
 - 4.1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
 - 4.2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

Quorum

5. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

Political Composition

Conservative group	7 members
Labour group	7 members
Liberal Democrat group	2 members
Independent group	2 members

6. Substitute members from each political group may also be appointed.

Frequency per year

7. Meetings to be held five times a year.

Reporting Accountabilities

8. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.

Appendix D – Meeting Dates 2020/21

Date	Time
Tuesday 8 th September 2020	12.00pm – 2.00pm
TBC November 2020	TBC
Tuesday 12th January 2021	12.00pm – 2.00pm
Tuesday 16th March 2021	12.00pm – 2.00pm
Tuesday 8th June 2021	12.00pm – 2.00pm